



Fall Datafolio Training Workshops

District Trainers Only

Dear Alternate Assessment Coordinator,

Measured Progress, in conjunction with the Florida Department of Education, will host a second round of Florida Standards Alternate Assessment–Datafolio (FSAA–Datafolio) training workshops the week of August 27-31, 2018 in Orlando, Florida. Alternate Assessment Coordinators (AACs), district trainers, and/or designees are strongly encouraged to attend the training workshops. **Please distribute this information to individuals that will support FSAA–Datafolio administration in your district not able to attend the July training.** Below we’ve outlined each of the training workshops and time commitments, and provided a link to register for the trainings.

Datafolio Training Workshops

- **Datafolio Administration Training** –This one-and-a-half-day training provides participants with comprehensive information on FSAA—Datafolio administration, Content Differentiation, and the Assessment View System (AVS). This training is strongly encouraged for those Alternate Assessment Coordinators (AACs) and/or district trainers who may support teachers who have students participating in the FSAA—Datafolio during the 2018-2019 administration. **Please note:** This training is mandatory for teachers and individuals who will administer the FSAA–Datafolio. They will be provided training information and have the opportunity to register for the Datafolio Training Workshops via a separate communication.
- **Supporting Datafolio Administration for AACs** – *New this year!* This half-day workshop is designed for Alternate Assessment Coordinators (AACs) who have previously attended the full one-and-a-half-day FSAA–Datafolio training. This training provides participants with updated information on the 2018-2019 administration as well as information and resources to help support teachers who will be administering the FSAA–Datafolio in your district.

FSAA Training Options		Datafolio Training Workshops			
		Session 1: Datafolio Administration	Session 2: Content and Differentiation Training (Project ACCESS)	Session 3: Using the Online Assessment View System	Supporting Datafolio Administration for AACs
Option 1	Datafolio Administration Training	August 27 th Afternoon	August 28 th Morning	August 28 th Afternoon	
Option 2	Datafolio Administration Training & Supporting Datafolio Administration for AACs	August 27 th Afternoon	August 28 th Morning	August 28 th Afternoon	August 29 th Morning
Option 3	Supporting Datafolio Administration for AACs				August 29 th Morning

Next Steps

- **Register to participate** in the Datafolio Training Workshops online at <https://www.research.net/r/FALL18AACDATAREG>. Registration will close on **August 3, 2018 @ 5:00 PM EST.**

Lodging

The State's contractor, Measured Progress, will arrange overnight accommodations for attendees traveling more than 50 miles to Orlando. Measured Progress will make the arrangements and pay for accommodations. Panelists are responsible for incidentals (movies, phone calls, room service, etc.) and the hotel will ask for a credit card at the time of check-in account for these expenses.

Transportation

- Participants may elect to drive their personal car to the meeting and receive mileage reimbursement at the rate of 44.5 cents per mile; **or**
- Rental car arrangements may be made by participants, in place of mileage reimbursement; **or**
- Air travel is available to participants that live at least 400 miles from Orlando. **All requests for air travel must be made directly through Measured Progress and may not be combined with rental car arrangements. Measured Progress will not reimburse participants who purchase their own airline tickets.**

Meals

Breakfast and lunch may be provided during the meeting. Participants purchasing their own meals outside of this provision will be responsible for the cost of those meals. All other meals will be reimbursed up to \$36.00 a day (Breakfast \$6.00, Lunch \$11.00, Dinner \$19.00). Alcoholic beverages are not reimbursable. **Keep all receipts as they must be submitted for reimbursement. Measured Progress will not reimburse meals without receipts.**

Please contact the FSAA Service Center with any questions by phone (866.239.2149) or e-mail (FSAAServiceCenter@measuredprogress.org). Standard Hours are Monday–Friday from 8:00 a.m. to 5:00 p.m. (EST).



FSAA Service Center

Web: <https://fsaa-training.onlinehelp.measuredprogress.org> | **email:** FSAAServiceCenter@measuredprogress.org | **Office:** 866.239.2149 | **Standard Hours:** Monday – Friday 8:00 a.m. to 5:00 p.m. (EST)

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