



## FSAA—Performance Task Online System Training Resources for Teachers

Dear Alternate Assessment Coordinators,

The following FSAA—PT Online System training resources are now available to teachers on the [FSAA—Performance Task Portal](#):

- 2018–2019 FSAA—PT Online System User Guide for Teachers
  - Teachers should have this user guide readily available while completing the Module 4 training and viewing the tutorials.
- 2018–2019 FSAA—PT Online System Training Module for Teachers
  - Module 4: FSAA—Performance Task Online System
    - All teachers must view Module 4 and complete the associated quiz prior to entering student responses into the online system.
- 2018–2019 FSAA—PT Online System Training Tutorials for Teachers (will be available shortly)
  - Tutorial 1: Student Management
  - Tutorial 2: Update Request Management
  - Tutorial 3: Student Response Submission

Next Steps:

- **FSAA—PT Online System Release of Content for Submitting Responses:** The FSAA—PT Online System is on schedule to be released for student response submission on **Monday, February 25, 2019**.
  - AACs are reminded that districts are responsible for ensuring that teachers have completed all required training prior to administering the FSAA—Performance Task. Teachers must view Module 4 and complete the associated quiz prior to entering student responses into the online system.
  - Encourage teachers to have a copy of the FSAA—PT Online System User Guide readily available and to access the three training tutorials if they feel a need for additional instruction at any time before or during the assessment window.

Please contact the FSAA Service Center with any questions by phone at 866-239-2149 or by e-mail at [FSAAServiceCenter@measuredprogress.org](mailto:FSAAServiceCenter@measuredprogress.org). Standard hours for the FSAA Service Center are Monday–Friday from 8:00 a.m. to 5:00 p.m. (EST). Extended hours will be available February 11–May 3, 2019 (Monday–Friday from 7:00 a.m. to 8:30 p.m. (EST)).